



CMA/FACE FRENCH AMERICAN JAZZ EXCHANGE 2011 GUIDELINES

Grant Period: January 1, 2011-June 30, 2012

In-Office Application Deadline: Friday, October 22, 2010, 5:00 P.M.

Grant Notification: December 2010

Supported by the Doris Duke Charitable Foundation, the Cultural Services of the French Embassy, the Florence Gould Foundation and SACEM

OVERVIEW

The CMA/FACE French American Jazz Exchange, jointly administered by Chamber Music America, the Cultural Services of the French Embassy, and the French American Cultural Exchange (FACE), supports small jazz ensembles (2-10 musicians) and/or individual musicians from France and the U.S., or their territories, who wish to engage in a collaborative project in one or both countries. The project must feature at least one public performance and may include such activities as touring, recording, and audience development. The *French American Jazz Exchange* offers partial or full funding up to \$10,000 USD per project.

Eligible projects will be directed by a *Lead Jazz Partner* from one country, working with a *Collaborating Jazz Partner(s)* from another country, and performing with an ensemble of 2-10 musicians from one or both countries. The lead and collaborating partners may perform other music genres but must be rooted primarily in jazz. Lead and collaborating partners may be part of only one *French American Jazz Exchange* application; participating ensemble musicians may appear on more than one application. The ensemble may be an established group or project-specific, with guest musicians from jazz and/or other musical genres.

Grant application workshops will be offered in CMA's New York City office, and nationally via teleconference, in advance of the deadline.

This is the final year to apply to the *French American Jazz Exchange* program in its current configuration. Visit the CMA website this winter for more information on possible new grant opportunities for French/American jazz collaborations.

WHO CAN APPLY?

The *French American Jazz Exchange* accepts applications from the *Lead Partner* ("Applicant") defined as a France- or U.S.-based professional jazz musician or ensemble.

An eligible French applicant must be a citizen or legal resident of France for the past five years and must reside in France or its territories.

An eligible American applicant must:

- be a United States citizen or legal U.S. resident for the past five years;
- reside in the U.S. or its territories;
- be a CMA Organizational-level member; and
- have no overdue reports or financial obligations to CMA.

NOTE TO FRENCH LEAD APPLICANTS: U.S. law requires that payments to non-U.S. citizens be subject to a 30% withholding tax, unless the payee obtains a U.S. Tax Identification Number. We recommend that you apply to this program through a fiscal sponsor or a French nonprofit organization, e.g. Association Loi 1901. If a grant is awarded, payments will be made to the entity and not the individual.

THE PROJECT

Projects are eligible if they:

- advance an adventurous musical idea using traditional, straight-ahead, and/or experimental concepts;
- create new music composed by one or both partners;
- explore new music by one or both partners that may not necessarily result in a finished composition; and/or
- bring partners together for the first time to play one partner's existing music or music by both partners.

The French American Jazz Exchange does not support partners that:

- have worked together in the past and would like to revisit existing music by one or both partners;
- want to recreate music other than their own; or
- want to create incidental music for multidisciplinary projects involving, for example, theater, dance, video or film.

A project must:

- be a joint effort of the Lead and Collaborating Partner(s) as stated in the letter of intent (see sample);
- include an ensemble of 2-10 musicians (a stable, ongoing group with guest musicians or an ensemble formed specifically for the proposed project);
- take place in France and its territories, the U.S. and its territories, or in both countries;
- feature at least one public performance;
- include, but is not limited to, such activities as composing, rehearsing, performance and touring, education and recording;
- take place between January 1, 2011, and June 30, 2012, and
- be documented in a final report by August 31, 2012.

The program funds the following:

- composing and arranging
- concerts and touring
- educational activities
- recording
- travel, hotel, per diem
- production
- equipment and space rental
- marketing
- booking and management
- visa and related legal services
- telephone, postage and supplies

PROJECT PLANNER

The application form contains a Project Planner for the applicant to outline the major elements of the proposed project. In the Project Planner, provide a short description of each activity, the activity dates, information about the venue, city and country, indicating if the event is projected or confirmed. Use the following codes to specify which musicians are involved in the various activities: LP (Lead Partner), CP (Collaborating Partner), PM (Participating Musician).

BUDGET AND FUNDING

The *French American Jazz Exchange* provides partial or full funding up to \$10,000 USD. In the written application, the applicant will be asked to present a project budget (in USD, not EUR) that includes expense and income projections and an explanation of each budget item. In the income area, please indicate whether your funds are confirmed.

CD-R WORK SAMPLE

The listening sample should demonstrate the best work of the Lead Partner, the Collaborating Partner(s), the Ensemble and, optionally, the guest artist—and demonstrate the potential fit among these collaborators. It is recommended that each 5-minute track feature a strong example of both notated and improvised work. Tracks may be edited. Commercially released material must be re-recorded to the CD-R.

The work sample must:

- provide track titles, lengths, and name of applicant on both CD-R face and insert;
- feature small ensemble music (2-10 musicians);
- feature music composed by the Lead Partner and performed by the Lead Partner and his/her ensemble named in this application, if applicable, on Track One (up to 5 minutes);
- feature music composed by the Collaborating Partner and performed by the Collaborating Partner and his/her ensemble named in this application, if applicable, on Track Two (up to 5 minutes); and
- feature music by either the Ensemble named in this application, or an additional Collaborating Partner or Guest Artist, if applicable, on Track Three (up to 5 minutes).

In the written application, the applicant will be asked to provide for each track:

- the work title, composer, year composed, date recorded, total length of work, and track length;
- ensemble size, personnel, and instrumentation;
- cue timings for notated and improvised sections; and
- the specific elements that the applicant would like the panel to listen for.

PANEL REVIEW

An independent panel of French and American jazz professionals, versed in current compositional trends and performance practices, reviews the applications. The panel does not include CMA staff or board.

The panel will evaluate the applicant's written application based on:

- project partnership and content;
- collaborative process;
- project timetable;
- plan to attract audiences; and
- budget.

The panel will evaluate a CD-R work sample based on:

- artistry of the Lead Partner;
- artistry of the Collaborating Partner(s);
- cohesiveness and sound of the ensemble; and
- originality of the works recorded.

OTHER INFORMATION

- [FAQS](#)
- [APPLICATION](#)

The application is a downloadable form, not an online application.

To download and fill out application:

- right click application hyperlink
- select "Save Target As"
- save file to desktop
- work and edit from saved file
- print and submit with required supplementary materials

The application package must include:

- 1 completed collated and stapled application form with original signatures;
- 8 additional, complete copies of the application (collated, stapled sets);
- 1 copy of the letter of intent signed by the Lead Partner and each Collaborating Partner (see sample letter);
- 2 copies of the CD-R Work Sample;
- 8 copies of the Lead Partner's press materials (up to three different examples— materials can be printed brochures, postcards, releases, or reviews from the last two seasons, as well as printouts of digital publicity and press);
- 8 copies of press materials (up to three different examples) of the Collaborating Partner(s), the Ensemble, and Guest Artist (if applicable); and
- 1 completed application checklist.

The application must:

- be typed, not hand-written, and submitted in hard copy;
- be packaged in a single envelope; and
- arrive in its entirety on or before Friday, October 22, 2010, 5:00 P.M.

Mail/deliver the application to:

- Chamber Music America, 2011 CMA/FACE French American Jazz Exchange, Jeanette Vuocolo, program director, 305 Seventh Avenue, New York, NY 10001

STAFF SUPPORT

French American Jazz Exchange Application Workshops will be offered at Chamber Music America. You can participate in person or via teleconference on **August 25, September 1, September 29, 2010** at 3:00 p.m. Reservations required. Contact Caitlin Murphy, Program Assistant, cmurphy@chamber-music.org, (212) 242-2022, x16.

Need additional assistance?

- U.S. artists, contact: Jeanette Vuocolo, program director, CMA Jazz at (212) 242-2022, x17, or jvuocolo@chamber-music.org
- French artists, contact: Emmanuel Morlet, FACE Program Officer, (212) 439-1415, Emmanuel.MORLET@diplomatie.gouv.fr

Need CMA membership information?

- contact: Adam Reifsteck, membership manager, (212) 242-2022, x28, areifsteck@chamber-music.org or visit <http://www.chamber-music.org/membership/join.html>.

PROGRAM PARTNERS

CHAMBER MUSIC AMERICA, the national service organization for the ensemble music profession, was founded in 1977 to develop and strengthen an evolving chamber music community. With a membership of over 6,000, including musicians, ensembles, presenters, artists' managers, educators, music businesses, and advocates of ensemble music, CMA welcomes members representing a wide range of musical styles and traditions. In addition to its funding programs, CMA provides its members with consulting services, access to health and instrument insurance, conferences, seminars and several publications, including *Chamber Music* magazine, and a website, www.chamber-music.org.

FRENCH AMERICAN CULTURAL EXCHANGE (FACE) is a nonprofit organization dedicated to supporting contemporary creative work in the context of French American cultural and educational exchange. FACE administers programs and projects in dance, education, film, music, theater, and the visual arts. FACE is overseen by a Board of Trustees and works in partnership with the Cultural Services of the French Embassy in the United States. Visit: www.facecouncil.org

PROGRAM SPONSORS

The **CULTURAL SERVICES OF THE FRENCH EMBASSY** is dedicated to the promotion of French culture and language throughout the United States. With headquarters in New York, the Cultural Services also maintains regional offices in Washington, D.C. and other major cities in the U.S. It offers a broad spectrum of opportunities for the American public to learn about and experience French culture, in the fields of performing and visual arts, television and cinema, literature and humanities, and education. Visit: www.frenchculture.org

The **DORIS DUKE CHARITABLE FOUNDATION** is committed to improving the quality of people's lives through grants supporting the performing arts, wildlife conservation, medical research and the prevention of child maltreatment, and through preservation of the cultural and environmental legacy of Doris Duke's properties.

Visit: <http://www.ddcf.org/Arts/Program-Initiatives/Artistic-Creation--Distribution/Jazz/>.

The **FLORENCE GOULD FOUNDATION**, a U.S. foundation devoted to French and American exchange and amity, has consistently provided major support to Etant donnés. Born of French parents in San Francisco in 1895, Florence Gould lived in both the United States and France, and her interest and dedication to arts and letters was always paramount. Upon her death in 1993, Florence Gould left the bulk of her fortune to the foundation bearing her name.

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CULTURESFRANCE is the agency of the ministries of Foreign Affairs and Culture and Communications responsible for international cultural exchanges.

Visit: www.culturesfrance.com

SAMPLE: LETTER OF INTENT

(Insert Date)

To the French American Jazz Exchange Panel:

This letter confirms that [insert name of Lead Applicant] has invited [Insert Name of Collaborating Partner] to serve as a Collaborating Partner on his/her 2011 French American Jazz Exchange grant application.

The Collaborating Partner agrees to [describe grant-related appearances and other responsibilities].

It is understood that, if awarded the grant, [Lead Partner] will pay the Collaborating Partner a fee of: \$ [insert amount in USD] for [provide detail on what the fee covers— e.g., performance fee, travel, accommodations, per diem, etc.].

By signing below, we confirm that we have no outstanding obligations to CMA and are fully authorized to represent our affairs.

Sincerely,

Collaborating Partner (Signature):

(Print Name):

Date:

Lead Partner (Signature):

(Print Name):

Date: