Chamber Music America

FAQS
2017 RESIDENCY PARTNERSHIP PROGRAM

What is new about the 2017 Residency Partnership Program?
This year, only residencies of up to one month in length will be eligible for funding.

Must the applicants be Chamber Music America members?
Yes, Presenters and Ensembles must be Chamber Music America members.

May an individual, such as a composer, apply?
No, only ensembles, or presenters partnering with ensembles, may apply to the program.

We are a current grantee of the CMA *Residency Partnership Program*. May we apply for the 2017 grant cycle?
No, you must wait one cycle before reapplying and you must have completed all of your current final report requirements. You will, therefore, be eligible again in the 2018-19 grant cycle.

We are currently funded through another CMA grant program. May we apply for to the Residency Partnership Program at this time?
Yes, as long as you are a CMA member in good standing.

Where can I find information about potential Ensemble or Presenter Partners?
The CMA Membership Directory provides website and contact information for potential Presenter and Ensemble Partners.

What are some examples of Community Partners?
In general, organizations or businesses that provide public services to their local populations are considered community organizations. Hospitals, libraries, senior centers, social service organizations, youth clubs, local cultural centers, and schools would be suitable Community Partners for a residency.

Does Chamber Music America suggest potential Community Partners?
No, applicants are encouraged to seek out partnerships with community organizations in their hometowns or in localities they may visit on tour.

What types of activities are eligible for funding?
Examples of eligible residency activities include lecture/demonstrations, workshops that involve the audience, pop-up concerts and other activities designed to inform or engage audiences.

May residency activities take place at universities or conservatories?
The *Residency Partnership Program* is designed to engage audiences at a wider community level. It is not intended for music students at conservatories or schools of music. If the project is directed toward reaching the general student body and faculty beyond the music department/school, it is eligible.

Is a Mainstage concert considered a residency activity?
Regular concerts, pre-concert talks or post-concert Q&A's on a concert series are not eligible activities, but a performance that takes place in a community setting as part of the residency—such as a lecture/demonstration or workshop—is eligible.

Do we need to have firm activity dates in order to apply?
No, but applicants need to provide a projected date for each activity.

May we propose a residency that includes activities in multiple locations?
Yes, multiple locations are permitted as long as the target audience identified is still being served.

Is it to an ensemble's advantage to be incorporated as a not-for-profit organization?
No, an ensemble need not be a 501(c)(3) organization. But presenters applying to the program must have not-for-profit status or the equivalent.

If our ensemble is awarded a grant, who receives the payments?
Grant funds are paid to the primary ensemble contact, who is responsible for distributing the funds to the other ensemble musicians. If the ensemble has established itself as an IRS nonprofit organization, the grant payments are made to the organization.

If a Community Partner will pay a fee, where do we indicate this in the budget?
List this on the "Earned Income/Contracted Services" line and provide detail in the "Description" column.

We already have a confirmed contribution to our proposed project. Where do we indicate that in the application form? What about contributions not yet confirmed?
Please note "Confirmed" or "Pending" on the application budget page, in the "Description" column.

The Ensemble Partner is performing a concert as part of our season, in addition to the residency. May we include Ensemble travel costs for the residency and concert in the residency application?
No, CMA will cover only travel expenses specific to the residency, such as hotel and per diem for the additional days spent in your community.

Do we have to include a Memorandum of Understanding from each of our Community Partners?
Yes, you need a Memorandum of Understanding from each Community Partner.

Does the Guarneri String Quartet Residency provide more funding than the other residency grants?
No, the same funding range applies to all residencies.

For the audio work sample, may we upload a track from a commercially released CD?
Yes, you may use a selection from a published CD as your audio sample.

Why should I maintain an offline Word document of my application responses?
Composing your answers in a Word document allows you to edit your responses, check word count and copy/paste your responses into the online document. In the event that you lose your online draft for any reason, you will have the offline version as backup.

What is the difference between the "Save Draft" and "Submit"?
- Use "Save Draft" to save your work in the online form and return to it at another time. Submittable keeps your latest draft for 21 days. If you return to work on the draft on Day 22, you will no longer have access to that file and Submittable will not be able to retrieve it for you.
- Click "Submit" once you have answered all application questions, uploaded all required documents, and are satisfied with the results. You must submit on or before the deadline.

Will I receive an email confirming receipt of my application?
Yes, you will receive an email confirming receipt of your application.

May I revise my application once I click "submit" and receive a CMA confirmation email?
No, once you "submit" your application, your application is locked.

What is the next step after submission?
CMA reviews the applications and contacts the Organizing Partner with any questions or concerns regarding the application.

What kinds of technical support does Submittable offer?
Submittable offers technical support for problems with your Submittable account (log-in, password, etc.) and software glitches, among others.

When will I know the status of my grant request?
Notifications will be made by March 2017.

Whom may I contact if I have any other questions?
Contact Susan Dadian, by email or at (212) 242-2022, ext. 102.