

Chamber Music America

GUIDELINES 2018 NEW JAZZ WORKS

Application Deadline: February 4, 2018, Midnight, ET

Grant Notification: June 2018

Grant Period: July 1, 2018-June 30, 2021

A component of the Doris Duke Jazz Ensembles Project, New Jazz Works is funded by the Doris Duke Charitable Foundation.

Chamber Music America's *New Jazz Works* program provides grants to U.S. jazz ensembles to create, perform, and record new works. The new work may be composed by the ensemble leader or a member of the ensemble.

The Board of Directors of Chamber Music America has made diversity, inclusion, and equity a primary focus of the organization's work. CMA seeks to fulfill its vision for the future, where people of all races, religions, genders and abilities are able to fully participate in the performance, presentation, and enjoyment of the many styles of small ensemble music. Therefore, CMA's goal in this program is, through the panel review process, to arrive at a final slate of grantees that is representative of the field in terms of race, gender, and style of jazz. Read CMA's [Statement of Commitment to Diversity, Inclusion, and Equity](#).

ELIGIBILITY

Only ensembles may apply to this program.

An ensemble is eligible if it

- is a professional composer-led or collective jazz ensemble;
- is based in the U.S. or its territories, consists of 2–10 musicians; and the leader is a U.S. citizen or permanent resident;
- includes improvisation as an integral part of composition and performance;
- is a CMA Organization-level member;
- has no overdue reports or financial obligations to CMA; and
- has waited 12 months from completion of any previous CMA commissioning grant.

An ensemble may apply to either CMA's 2018 *New Jazz Works* program or the 2018 *Classical Commissioning* program, but not to both. Similarly, a composer may appear on only one application in either program.

THE COMPOSER

The composer may be either the bandleader or a member of the ensemble. The composer is understood to be an individual, not a group, must be a citizen or permanent resident of the U.S., and must not have any outstanding obligations to CMA at the time of application.

THE NEW COMPOSITION

The new work must

- be a new music piece of substantial length; the piece may be one extended work, or consist of multiple sections or movements;
- be written for 2-10 musicians;
- be scored for one musician per part;
- result in a printed score, lead sheet, or other form of graphic notation; and
- feature improvisation.

Previously written works, works-in-progress, and arrangements are not supported by this program. If the new work will be written as part of a multi-disciplinary project, it must also be a stand-alone work for performance. *New Jazz Works* funds musical artists only; non-musical artists are not supported by this program.

GRANT COMPONENTS & FUNDING

A *New Jazz Works* grant is made up of four components:

1. Core

Core phase includes the creation of a new work, the work's world premiere, and one additional performance. The two performances must take place in different venues in the United States or its territories. Funding (up to \$19,000) includes a composer fee of \$9,000 for writing the work; and an ensemble honorarium of \$1,000 per musician, including the composer if performing with the group. The total number of musicians including the composer may not exceed 10. Core phase must be completed by December 31, 2019.

2. Continued Life

Funding (\$15,000) supports either three public performances in different venues or two public performances in different venues plus a distribution-quality audio or video recording. Activities may take place in the U.S. and abroad. Continued Life phase begins after the completion of Core phase. Continued Life activities must be completed by June 30, 2021.

3. Administrative Support

Funding (\$3,000) may be used at the grantee's discretion to engage a booking agent to assist with scheduling performances, to help defray expenses associated with a recording of the new work, or for other administrative functions identified by the grantee. The Administrative Support phase must be completed by June 30, 2021.

4. CMA National Conference

Offers a complimentary registration for the ensemble leader to attend one CMA National Conference. Travel/hotel subsidies are available, on a limited basis, for ensemble leaders who live outside the New York metropolitan area. Must be used during the grant period: July 1, 2018 – June 30, 2021.

GRANT AWARD AND PAYMENT

CMA contracts with the Grantee Ensemble Leader or his/her business entity on behalf of his/her ensemble. The Grantee Ensemble Leader must provide government-required documentation showing his/her U.S. citizenship or Permanent Resident status. Grant funds are taxable income; grantees must comply with all applicable city, state, and federal laws, ordinances, codes, and regulations affecting the project. The grantee is solely responsible for management of the project and disbursement and reporting of grant income.

PANEL REVIEW PROCESS

New Jazz Works applications are reviewed by an independent panel of jazz musicians; CMA staff and board do not participate in the deliberations. [Representative list of previous CMA panelists](#)

The panel's evaluation of audio work samples, through "blind listening," determines which applications advance to the final round where grants are awarded. Composer work samples are evaluated for the composer's skill and originality in composing, and ability to arrange chamber jazz music. Ensemble audio samples are evaluated for artistic and technical strength, and cohesiveness of the ensemble in performing scored and improvised music. The audio summary document serves as a guide to listening rounds.

THE APPLICATION

General Instructions

CMA uses an online application through Submittable. Only online applications will be accepted. Go to <https://cma.submittable.com> to create a free Submittable account if you do not already have one.

- You may type directly into the online form or draft your responses in an offline document and cut/paste your information into the online application.
- To save the work you have done on your application, you must click **SAVE DRAFT** at the bottom of the form before exiting.
- You may return to your saved application to continue working on it by following the log-in instructions. Submittable maintains your draft for 21 days.
- CMA recommends that you also save your draft in an offline document as backup.

Uploads

Audio Summary Document

Provides instrumentation, track length, and cue times to guide the panel's listening.

Do not include the name of the composer, musicians, track, or album title.

Audio Uploads

The audio samples should demonstrate the composer's best work and the ensemble's best playing. The panel generally listens to 2-3 minutes of an audio file. **Please be advised: Poor recording quality affects the panelists' ability to accurately judge the artistic quality of the recording sample.**

- Audio samples must be uploaded to the online application. Acceptable file types are mp3, m4a.
- Submit audio featuring small ensemble music (2-10 musicians), with up to 5 minutes of a single work on each file.
- Each audio file may be edited and/or excerpted.
- Music by a solo artist or an ensemble of more than 10 musicians is ineligible.
- Your submission may feature music from a live concert, studio/home recording, and/or commercial disc.
- **Audio 1 and 2: Composer Work Samples** must feature a single work or an excerpt from that work by the composer for a small ensemble (need not be applicant ensemble).
- **Audio 3 and 4: Ensemble Work Samples** must each feature a single work or an excerpt from that work performed by the core ensemble or majority of its members.

Score Upload for Audio 1

Must contain a relevant section of the printed score, lead sheet, or graphic notation for the Audio 1 Composer Work Sample. **Do not include name(s) of the work, the composer, musicians and/or publisher on the document.** Acceptable file types: pdf, doc, docx

To submit an application

- Go to <https://cma.submittable.com> and click on "2018 New Jazz Works Application."
- Complete all text boxes.
- Prepare your attachments.
- Name files as indicated below:
 - Audio Summary Document: **Applicant Ensemble Name - Audio Summary Document**; acceptable file types: pdf, doc, docx
 - 4 Audio files: **Applicant Ensemble Name-Audio #** (e.g. *XYZ Ensemble-Audio 3*); acceptable file types: mp3, m4a.
 - Audio 1 score: **Score Upload**; acceptable file types; pdf, doc, docx

- Upload attachments to application.
- When complete, sign and date the application.
- Click “Submit” to send application to CMA; you will receive a confirmation email.

OTHER INFORMATION

[FAQS](#) | [APPLICATION](#) | [APPLICATION WORKSHOP SCHEDULE](#)

SUPPORT

Program: [Gargi Shindé](#), (212) 242-2022, x103

Membership: [Aryo Wicaksono](#), (212) 242-2022, x114

Technical: support@submittable.com, (855) 467-8264

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CHAMBER MUSIC AMERICA, the national network of ensemble music professionals, was founded in 1977 to develop, strengthen, and support the chamber music community. With a membership of nearly 6,000, including musicians, ensembles, presenters, artists' managers, educators, music businesses, and advocates of ensemble music, CMA welcomes members representing a wide range of musical styles and traditions. In addition to its funding programs, CMA provides its members with consulting services, access to instrument and other insurances, conferences, seminars, and several publications including *Chamber Music* magazine and the weekly e-newsletter, *Accent*. www.chamber-music.org

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