

# Chamber *Music* America

## 2018 Presenter Consortium for Jazz

Deadline: October 1, 2017, Midnight, ET

Notification: December 2017

Made possible through the generosity of the Doris Duke Charitable Foundation.

# This program supports

consortiums of three U.S. presenters that collectively engage up to three professional U.S. jazz ensembles (2-10 musicians each) to perform a minimum of one public concert at each presenter's venue.

Chamber Music America has made diversity, inclusion, and equity a primary focus of its work.

CMA's goal in this program is, through the panel review process, to arrive at a final slate of grantees that is representative of the field in terms of the race, gender and the style of jazz of the ensembles that the consortium partners have chosen to present.

# A consortium consists of

- one Lead Presenter,
- two Presenter Partners, and
- up to three Jazz Ensembles.

# A presenter is eligible if it

- is based in the U. S. or its territories;
- is a 501(c)(3) organization or otherwise eligible for charitable contributions;
- is a CMA Organization-level member;
- has received final payment on any previously awarded *Presenter Consortium for Jazz* project;
- and has no financial obligations to CMA.

# A jazz ensemble is eligible if it

- is based in the U.S. or its territories;
- consists of 2–10 professional musicians (student groups are not eligible); and
- includes improvisation as an integral part of its composition and performance.

# CMA membership

- Each presenter must be an Organization level member of CMA.
- Ensembles need not be CMA members.
- If you are a new member awaiting your CMA member packet, write “Pending” in the CMA Member ID text box in the Submittable application.

# Location of presenters

The consortium presenters may be located within the same state, but must be at least 50 miles apart.



# Other eligibility notes

- Presenters and ensembles may be part of only one *Presenter Consortium for Jazz* (PCJ) application.
- If you were a PCJ grantee last year, you may apply to this cycle if your organization's final report has been approved by CMA by September 30<sup>th</sup>, 2017.
- If you are an ensemble featured in a past PCJ grant, you may participate in a new 2018 PCJ request.

# Designing a project

- The consortium may work together to create a single program that travels to each venue.
- Each presenter partner may curate its own separate program(s).
- All grant activity must take place January 1, 2018 - June 30, 2019.

# Audio basics

- Choose one audio file per Ensemble.
- Ensure that partners and ensembles agree on audio choices.
- Feature only 1 work per audio file.
- Include up to 5-minutes of music per audio file.
- Edit and/or excerpt music within a file.
- No cue timings needed.

# Doing the math

- Eligible budget expenses include concert fees, travel, housing, per diem, cartage, and presenter's marketing and production costs.
- Each consortium partner may request up to 75% of the eligible expenses up to a maximum of \$11,000 (including the *New Jazz Works* incentive)
- CMA offers full support to each grantee (100% of amount requested).

# Your 25% match

- Each presenter partner must demonstrate earned and contributed income that equals at least 25% of its total eligible expenses.
- In-kind revenue may not be used as part of the match.

# *New Jazz Works* Commission Incentive

- Each presenter may request an additional \$1,000 per CMA *New Jazz Works* grantee ensemble to perform its entire CMA-commissioned work (up to \$3,000 per presenter/\$9,000 per consortium).
- One or two partners in a consortium may opt for an incentive; it is not necessary for all three to request the incentive.

# Panel basics

- CMA invites three U.S. jazz presenters to review applications and select grantees. The panel will take place in December.
- The panel incorporates several rounds of review; a portion of requests are advanced after each round.
- Applicants will be notified in December.

# Scoring, notes and feedback

- The panel uses a scoring system of 10 (excellent), 4 (good/very good), 1 (non-competitive).
- The panel also makes additional evaluation notes.
- Panel feedback is provided by phone to the lead presenter.



# The panel *looks* for:

- Reason(s) why the presenters have come together to form the consortium.
- Reason(s) for focusing on the intended audience(s).
- The consortium's and the individual presenter partner's plans to reach their intended audience(s).
- Reason(s) for selecting the ensemble(s).
- Financial strength and organizational capacity of each partner to complete the project.

# The panel *listens* for:

- The artistic and technical excellence of the ensemble(s).

CMA recommends that the consortium confer with the ensemble(s) in advance of submitting the audio sample to ensure it demonstrates the ensemble's best performance.

# Preparing audio

- If you plan to work with three Ensembles, then upload three audio files—one per ensemble.
- Name each file as follows:  
Lead Presenter Name-Ensemble Name
- Submit in mp3 or m4a file formats.

# Budget

- Download the Budget sheet from your Submittable application.
- Enter all three presenters' project budgets.
- Check your math.
- Confirm consistency of dollar amounts in all components of application, including the memorandum of understanding.
- Name your files: Lead Presenter Name-Type of Attachment.

# Supplementary Materials Uploads

- Evidence of tax-exempt status (1 x each presenter).
- Examples of marketing materials (up to 3 x each presenter).
- Memorandum(s) of Understanding (1 for each ensemble x each presenter).

# To Apply

- Create a free Submittable account or log-in to your existing Submittable account.
- Type directly into the online form or draft in an offline document and copy your responses into the online application.
- Click “Save Draft” on bottom of application. Submittable maintains your draft for 21 days.

# To Apply (cont'd.)

- Prepare your attachments and title each file using CMA's naming convention.
- Upload all required files.
- When application is complete, click "Submit."
- CMA will confirm receipt via email.

# Visit CMA resources

- Grant & Award Recipients for *New Jazz Works* projects  
[www.chamber-music.org/programs/jazz/grants-awards/recipients](http://www.chamber-music.org/programs/jazz/grants-awards/recipients)
- Press Room for *Presenter Consortium for Jazz* news  
[www.chamber-music.org/about/press-room](http://www.chamber-music.org/about/press-room)
- CMA's searchable Membership Directory  
[www.chamber-music.org/members/directory](http://www.chamber-music.org/members/directory)



# Need more support?

- Program: Gargi Shindé  
[gshinde@chamber-music.org](mailto:gshinde@chamber-music.org)
- Membership: Aryo Wicaksono  
[awicaksono@chamber-music.org](mailto:awicaksono@chamber-music.org)
- Technical:  
<http://help.submittable.com/knowledgebase>

Thank you

[www.chamber-music.org](http://www.chamber-music.org)