

Chamber Music America

2019 RESIDENCY PARTNERSHIP PROGRAM FAQs

Must the applicants be Chamber Music America members?

Yes, Presenter and Ensemble applicants must be Chamber Music America members.

We are a current grantee of the CMA *Residency Partnership Program*. May we apply for the 2019 grant cycle?

No, you must finish your current grant project, complete the final report requirements, and then wait one cycle before reapplying. You will, therefore, be eligible again in the 2020-21 grant cycle.

We are currently funded through another CMA grant program. May we apply to the Residency Partnership Program at this time?

Yes, as long as you are a CMA member in good standing.

Where can I find information about potential Ensemble or Presenter Partners?

The CMA [Membership Directory](#) provides website and contact information for potential Presenter and Ensemble Partners.

What are some examples of Community Partners?

In general, organizations or businesses that provide public services to their local populations are considered community organizations. Hospitals, libraries, senior centers, social service organizations, youth clubs, local cultural centers, and schools would be suitable Community Partners for a residency.

Does Chamber Music America suggest potential Community Partners?

No, applicants are encouraged to seek out partnerships with community organizations in their hometowns or in localities they may visit on tour.

What types of activities are eligible for funding?

Examples of eligible residency activities include lecture/demonstrations, workshops that involve the audience, pop-up concerts and other activities designed to inform or engage audiences. CMA does not fund coachings, master classes or workshops for music students at the K-12 level or in higher education institutions.

May residency activities take place at universities or conservatories?

The *Residency Partnership Program* is designed to engage audiences at a wider community level. It is not intended for music students at conservatories or schools of music. If the project is directed toward reaching the general student body and faculty beyond the music department/school, it is eligible.

Is a Mainstage concert considered a residency activity?

Regular concerts, pre-concert talks, or Q&A's on a concert series are not eligible activities, but a performance that takes place in a community setting as part of the residency—such as a lecture/demonstration or workshop—is eligible.

Do we need to have firm activity dates in order to apply?

No, but applicants need to provide a projected date for each activity.

May we propose a residency that includes activities in multiple locations?

Yes, multiple locations are permitted as long as the residency is taking place in a specific city, town or geographic area not to exceed a 30-mile radius.

Is it to an ensemble's advantage to be incorporated as a not-for-profit organization?

No, an ensemble need not be a 501(c)(3) organization. But presenters applying to the program must have not-for-profit status or the equivalent.

If our ensemble is awarded a grant, who receives the payments?

Grant funds are paid to the primary ensemble contact, who is responsible for distributing the funds to the other ensemble musicians. If the ensemble has established itself as an IRS nonprofit organization, the grant payments are made to the organization.

If a Community Partner will pay a fee, where do we indicate this in the budget?

List this on the "Earned Income/Contracted Services" line and provide detail in the "Description" column.

We already have a confirmed contribution to our proposed project. Where do we indicate that in the application form? What about contributions not yet confirmed?

Please note "Confirmed" or "Pending" on the application budget page, in the "Description" column.

The Ensemble Partner is performing a concert as part of our season in addition to the residency. May we include Ensemble travel costs for the residency and concert in the residency application?

No, CMA will cover only travel expenses specific to the residency, such as hotel and per diem for the additional days spent in your community.

Do we need to include a Memorandum of Understanding from each of our Community Partners?

Yes, you need a Memorandum of Understanding from each Community Partner in order for the application to be considered complete.

Does the Guarneri String Quartet Residency provide more funding than the other residency grants?

No, the same funding range applies to all residencies.

For the audio file, may we upload a track from a commercially released CD?

Yes, you may use a selection from a published CD as your audio sample.

Why should I maintain an offline Word document of my application responses?

Composing your answers in a Word document allows you to edit your responses, check word count and copy/paste your responses into the online document. In the event that you lose your online draft for any reason, you will have the offline version as backup.

What is the difference between the "Save Draft" and "Submit"?

- Use "Save Draft" to save your work in the online form and return to it at another time. Submittable keeps your latest draft for 21 days. If you return to work on the draft on Day 22, you will no longer have access to that file and Submittable will not be able to retrieve it for you.
- Click "Submit" once you have answered all application questions, uploaded all required documents, and are satisfied with the results. You must submit on or before the deadline.

Will I receive an email confirming receipt of my application?

Yes, you will receive an email confirming receipt of your application.

May I revise my application once I click "submit" and receive a CMA confirmation email?

No, once you "submit" your application, your application is locked.

Will CMA accept applications after the deadline?

No, all submissions must be received by October 12, 9:00 PM ET.

What is the next step after submission?

CMA reviews the applications and contacts the Organizing Partner with any questions or concerns regarding the application.

What kinds of technical support does Submittable offer?

Submittable offers technical support for problems with your Submittable account (log-in, password, etc.) and software glitches, among others.

What impact does CMA's Statement of Commitment to Diversity, Inclusion, and Equity have on the selection of grantees?

CMA's goal is to arrive at a final slate of grantees that is representative of the field in terms of the ensembles' race, gender, and style of chamber music.

When will I know the status of my grant request?

Notifications will be made in December 2018.

Whom may I contact if I have any other questions?

Contact [Susan Dadian](mailto:susan.dadian@chamber-music.org), by email or at (212) 242-2022, ext. 102.