2022 Presenter Consortium for Jazz

Deadline: December 10, 9:00PM ET

Funding for Streaming, Limited In-Person or Hybrid Concerts
This Program Supports

Consortiums of three U.S. presenters that collectively engage up to three professional U.S. jazz ensembles to perform a public concert at each presenter’s venue.

- **Limited In-Person Concerts**
  - For all in-person concerts, presenters and ensembles are required to comply with all COVID-19 federal, state and city mandated health and safety measures.

- **Hybrid Concerts**

- **Streaming/Live Streaming Concerts**
Bringing a Consortium Together

Three Presenter Partners and (up to three) Ensembles

- Shared mission statements
- Shared programming vision
- Commitment to audience communities
- Shared passion for the artist(s), and more

Note: The consortium chooses a Lead Presenter, who organizes and facilitates the application content.
Presenter Eligibility

- is based in the U. S. or its territories or Indian Country;

- is a 501(c)(3) or fiscally sponsored organization or otherwise eligible for charitable contributions;

- has received final payment on any previously awarded Presenter Consortium for Jazz project;

- final report on any past PCJ grants must be submitted and approved.
Ensemble Eligibility

- Ensembles must be based in the U.S. or its territories, and Indian Country at the time of the application.
- consist of 2–10 professional musicians;
- include improvisation as an integral part of its composition and performance.

How many ensembles should our consortium invite?

- The maximum amount awarded per presenter in this program is $10,000. Budget concert expenses and ensemble fees, and then make the decision of how many ensembles can be accommodated in your consortium.
Consortium Eligibility

DISTANCE
Presenters may be located within the same state or region, but must be at least 50 miles apart regardless of virtual or in-person concerts.
- Puerto Rico Consideration: Presenter partners must be at least 25 miles apart.

UNIQUE APPLICATIONS
Presenters and ensembles can be part of only one PCJ application.

PAST GRANTEES ARE ELIGIBLE
- Your organization’s final report has been approved by CMA by November 30th, 2021.
- Ensemble featured in a past grantee consortium can participate in a 2022 application.
Developing Your Consortium Project

- A consortium may work together with the ensemble(s) to create a single program that is presented at each venue; or

- Each presenter partner may curate its own separate program(s);

- Presenter partners may collaborate on relevant marketing efforts.

- Concerts must take place January 1, 2022 - June 30, 2023.
The Budget

- **Eligible expenses:**
  - Start with Ensemble fees: remunerate artists with fair wages, especially as they sustain their creativity through the pandemic.
  - Consider travel, hotel, per diem, and cartage costs if planning in-person concerts
  - Build in live/streaming production costs, concert production costs (lighting, sound, etc.), videography, etc.
  - Marketing, and distribution platform costs (Youtube, Vimeo, etc.)

- The 2022 program will fund 100% of eligible expenses only, up to a maximum of $10,000 per consortium partner or $30,000 per Consortium.

- **Budget Incentive:**
  - Each presenter may request an additional $1,000 if the consortium engages a CMA New Jazz Works grantee ensemble. **The ensemble must perform its entire CMA commissioned work.**
If Consortium Engages CMA commissioned Ensemble(s) Performing their Entire New Jazz Works Commission(s)

<table>
<thead>
<tr>
<th># of NJW Ensemble(s) Programmed</th>
<th>1</th>
<th>2</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Then, incentive per Presenter</td>
<td>$1,000</td>
<td>$2,000</td>
<td>$3,000</td>
</tr>
<tr>
<td>ADD to your total Consortium Budget</td>
<td>$3,000</td>
<td>$6,000</td>
<td>$9,000</td>
</tr>
</tbody>
</table>

Note: Presenters in a consortium may opt to program a NJW commissioned work for a financial incentive; all presenters are not required to conform to the programming choice.
The Program DOES NOT Fund

Ineligible expenses: This program does not fund salaries: music faculty or administrative staff; fees to student musicians, commissioning fees, private or fundraising event expenses, operational expenses for the venue/organization, and other indirect costs or artist fees other than those of the ensemble musicians and its guest artists involved in the consortium concerts.
GETTING ORGANIZED

EACH PRESENTER SUBMITS the following documents and one audio sample:

UPLOAD 1
- Evidence of tax-exempt status or fiscal sponsor agreement.

UPLOAD 2
- Memorandum(s) of Understanding with each Ensemble Leader (1 MOU for each ensemble with each presenter).

UPLOAD 3
- Examples of marketing materials from past concerts or events (up to 3 uploads/presenter).

UPLOAD 4
- Audio Sample: Submit one audio file per Ensemble. Feature only 1 work by the ensemble.

GENERAL AUDIO SUBMISSION NOTES
- Only Mp3/M4a file accepted.
- Ensure that partners and ensembles agree on audio choices.
- Edit and/or excerpt the audio track within a file.
- No more than 5-minutes of music per audio file.
THE APPLICATION

Only Digital Applications via Submittable.com accepted.

Create a free Submittable account or log-in to your existing account.

Download the Budget Sheet and three Memorandum of Understanding forms, from the application, and prepare them for uploads. Save/Upload docs as: (Lead Presenter) Name-Budget and (Presenter) Name-MOU for each artist-presenter MOU.

Only one application per consortium is accepted. Ensembles must be exclusively connected with only one application.
APPLICATION TIPS:

Draft your application in an offline document as back up (Word, Pages, GoogleDocs), then copy and paste your responses into the Submittable application.

**Always check the math:** Enter all three presenters’ project budgets on the budget sheet before uploading:

- Confirm accuracy and consistency of dollar amounts in all fields of the application form including the Memorandum of Understanding (MOU) with the ensemble(s).
- Make sure descriptions are provided where requested on the budget sheet.
Prepare and Upload Your Supplemental Materials
Save all files as: (Lead Presenter)-Tax Exemption/Marketing/MOU/Audio

- EVIDENCE OF TAX EXEMPTION
  One document per presenter; fiscal sponsorship letters or other non-profit designation of tax exemption acceptable.

- AUDIO SAMPLES
  1 Mp3/ M4a per ensemble. If a guest artist is part of your project, audio sample for the guest is not required.

- MEMORANDUM OF UNDERSTANDING
  One form per ensemble selected, and signed by the ensemble leader.

- MARKETING MATERIALS
  Up to three documents per presenter.
Application Narrative

THE CONSORTIUM
- Reason(s) why the presenters have come together to form the consortium

PROJECT EXECUTION
- Stability and organizational capacity of each partner to complete the project

THE ENSEMBLE
- Project description.
- Reason(s) for selecting the ensemble(s)
- Ensemble Audio Sample

AUDIENCE
- Describing your audiences
- The consortium’s or individual presenter’s marketing plans to reach intended audience(s)
THE PANEL PROCESS

CMA invites a variation of three U.S. jazz presenters to review applications and select grantees.

The panel incorporates several rounds of review; a portion of applications are advanced after each round.

Panelists evaluate: Knowledgeable and informative narratives, realistic budgets and project feasibility.

Applicants are notified in December.
SCORING RUBRIC

OUTSTANDING-GOOD-NOT COMPETITIVE

The panel uses a scoring system of identifying applications in three categories: Outstanding; Good; Not-Competitive in this pool of applicants.

Panelists make notes on evaluation sheets.

Panel feedback is provided to consortium applicants upon request.
ADDITIONAL RESOURCES

The Grant and Guidelines:  https://www.chamber-music.org/grants/presenter-jazz

SEEKING POTENTIAL PRESENTER PARTNERS?

Review our past PCJ grantees across the U.S and Puerto Rico:  https://www.chamber-music.org/programs/grants-awards/recipients/35373
THANK YOU!

Program Contact: Gargi Shindé
Director of Grant Programs
Email: gshinde@chamber-music.org

Submittable Application: Support